

Title: Director of Music
Date: May 2019
Part-time (20-30 hours/week)

Worship is central to the mission of Vinje Lutheran Church as we seek to nurture people as they grow in discovering their baptismal identity as children of God and as members of the communion of saints. As such, music is vital to the life and mission of the Church. Music proclaims God and therefore deserves the best presentation the congregation can provide.

DESIRED SKILLS AND EXPECTATIONS

1. A team player who is able to work well with others and demonstrates good interpersonal skills.
2. A creative person who both appreciates the rich heritage of Lutheran liturgy and music and helps the congregation bring new ideas to life. Providing a variety of contemporary and traditional music that compliments the central theme for worship is essential.
3. A skilled vocalist and musician proficient in an instrument used to lead the congregation in worship such as piano or organ and an ability to accompany ensembles and soloists.
4. Works well with children and youth.
5. Strong organizational skills, capable of communicating and collaborating.

RESPONSIBILITIES

1. Work with the pastors and in consultation with the worship committee to plan worship that fosters active and enthusiastic participation of the congregation. This plan should provide opportunities for the congregation to worship with a variety of styles, including a balance between traditional and contemporary.
2. Welcome and invite others to join in musical opportunities. Be aware of musical talents and interests within the congregation and community and equip and encourage those gifts to be shared. Develop the gifts and talents of congregational members of all ages by encouraging the expression of faith through music and worship.
3. Equip, encourage, and coordinate with other musicians to play during worship to reflect the diverse musical styles desired by the congregation.
4. Coordinate and schedule musicians to lead the congregation in worship and personally lead worship at least 1-2 Sundays a month and Wednesdays if needed.
5. Facilitate the direction of all choirs (children, youth, and adult), either directing them personally or recruiting and supporting the director(s).
6. Provide or arrange music as needed at special services such as weddings and funerals.
7. Arrange the maintenance and operation of equipment, sound board, and song library.
8. Work with congregational leaders, prepare annual worship and music ministry budget and manage appropriate expenditure of funds within budgetary allowances.
9. Participate in weekly staff meetings.
10. Assist with other congregational tasks as needed.

TERMS OF EMPLOYMENT

1. The Lead Pastor will supervise the Director of Music.
2. Employment is on an at-will basis.
3. All other provisions of employment can be found in Vinje's Personnel Policies Manual.